



**MINUTES OF THE MEETING OF THE GOVERNING BODY  
held at Grand Avenue School on  
Monday 7<sup>th</sup> November 2022 @ 7.30pm**

Constitution, membership and attendance

<b>LA – 1</b>	<b>COOPTED – 8</b>		<b>PARENT – 2</b>	<b>STAFF – 2</b>
<b>Mrs Julie Thomas</b>	Mrs Jenny Gresson (Chair)	Mr Richard Newman	<b>Mrs Mandeep Rai</b>	Mrs Margaret Barrington – Head Teacher (ex officio)
	Mrs Cath Tanner	Ms Michele Harris	Mr David Magee (Vice Chair)	Mrs Angela Dumpleton
	<b>Mrs Archika Kumar</b>	Mrs Hannah Newell		
	Mrs Leigh-Anne Smith	Mrs Alexis Orlovac		

Also attended:

Associate Members: Ms Anna McKenna, Mrs Shona Pitcher

Clerk/Minutes: Miss Lucy Richards

Bold = absent

<b>Item</b>	<b>Meeting started 7.35pm</b>	<b>ACTIONS</b>
<b>018</b>	<b>APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED</b>	
	Julie Thomas	
<b>019</b>	<b>DECLARATION OF BUSINESS INTERESTS</b>	
	None	
<b>020</b>	<b>OBSERVERS</b>	
	None	
<b>021</b>	<b>MINUTES OF THE LAST MEETING HELD ON 26<sup>th</sup> SEPTEMBER 2022</b>	
	The Minutes were approved and agreed to be an accurate and true record of the meeting.	
<b>022</b>	<b>MATTERS ARISING</b>	
	Governing body is full but would like to recruit new Associate Members.  ITEM 006 – Thank you to Angela for her contribution to Governors Corner. ITEM 008 – HT Report – PPG numbers have increased since September. Welcome meetings for each year group have all happened and all PowerPoints presentations have been shared with parents and carers. MH met with Rosie and will send write up through.  School Council – first meeting 15 <sup>th</sup> November. There will be meetings twice per term.	SP to speak to interested individual to meet with Jenny.  LR to send proforma for Governor's corner.  MH to write up visit with Rosie.

Signed/Initialled (Chair of FGB Committee): ..... *JG* .....

Date..... *6.3.22* .....

023	<b>GOVERNOR MATTERS</b>	
	<p>a) <b>Training courses</b> – Jenny attended the SEND conference, the write up has been shared. It was advised that budgets will not provide for any further specialist SEN support and schools will need to continue to support these children. Feedback from participants on the course suggested it would be beneficial to have a standard EHCP across the country to aid movement across boroughs/LAs. It was noted that this had been discussed previously and that it would be beneficial.</p> <p>Discussion at to whether TAs should be met with to discuss the support that they receive in school.</p> <p>b) <b>Governor visits</b> – x3 visits written up and shared</p> <p>Michele visited Ladybirds class (Reception) which is her linked Year group for this year. Michele saw the children and spoke with class teacher, Angela Dumpleton. Michele noted the structure of the day and the vocabulary focus during the morning.</p> <p>Alexis visited Year 3 classes and met with Fran Sagar who explained the key focus areas for year 3 this academic year. Alexis spoke with children about maths and looked through their books. It was noted that there was a positive environment in the classroom.</p> <p>Jenny met with Agnetha Abrahams to discuss the current PPG strategy and developments. In addition, Jenny and Agnetha discussed the wellbeing of the PPG children and measures put in place to support their performance and inclusion in out of school clubs.</p> <p>PPG review – 16<sup>th</sup> December – Mary Villar will be taking over PPG whilst Agnetha is on maternity leave.</p> <p>c) <b>eNews/Termly newsletter – snapshots for reading</b>  Energy support for schools.  Prevent online training  <b>Governor question: What is Prevent?</b>  <b>Response: To support families and children with regard to radicalisation. There is some useful training/information available, and it was suggested Governors may wish to look at this. SP will share the information.</b></p> <p>New CPD document has been shared</p> <p>d) <b>Governor Away Day – summary</b>  Overall, it was felt that this was a very useful day for the Board.  Useful to support all Governors following pandemic as the school have had many new Governors join.  Good to have own specific goals as well as pulling together areas that the whole body need to focus. These were added to the governor section of the SDP  Facilitator was very good and pulled everything together</p>	<p>SP/Clerk - share Prevent information/link to Governors.</p> <p><b>ACTION</b>  Jenny &amp; Michele to meet with TA's.</p>
024	<b>GOVERNOR HEALTHCHECK</b>	
	<p>There was discussion around the participation of girls in PE.  Festivals – less competition and more about everyone getting involved in different sports.  See document for specific update on questions.</p>	
025	<b>HEADTEACHER REPORT – VERBAL</b>	

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	<p>There have been some new children who have joined the school.</p> <p>Writing inset day – this was a mixed session for the staff and there were some takeaways from the day.</p> <p>Planning scrutiny – showing that planning is coming back to the required standard. Fire alarm that was not planned went very well; children responded well to this.</p> <p>Parent/teacher meetings – these have been scheduled and taking place this week. One day will be virtual and one day face to face.</p> <p>48 teachers had flu jabs at school and others have had independently. It was noted that this is offered to all staff.</p> <p>Parking – parents have been taking photos and reporting to police. <b>Governor question: Are there any GDPR issues with taking photos of cars/numberplates?</b> <b>Response: It isn't possible to identify individuals from the numberplates, as such there is no issue.</b></p>	
026	<b>TEACHER AND SUPPORT STAFF PAY REVIEW/AWARD</b>	
	See confidential minutes.	
027	<b>OUTCOMES REPORT</b>	
	<p>The questions are generic, not specific to Grand Avenue.</p> <p>Absence: The schools' system is very robust and even a small number of days of absence is followed up with the family. School contact families to discuss reasons for the absence. However, if it is known that it is Covid then there are no follow ups. This has been hard to manage for last two years but easier now to manage.</p> <p>EY –Children are assessed on certain criteria and have to pass all of them to achieve the 'good' level of development. The outcome data does seem lower than the school would expect but children may have only missed one strand, and this lowers the overall result. The EYs team have to undertake a government Reception Baseline Assessment (RBA) on each child in the first half of the autumn Term. At the end of the year the children are assessed against the Early Learning Goals. This forms the summative data which is taken into Key Stage 1.</p> <p><b>Governor question: What do you need to see in writing to achieve the higher level in Reception?</b> <b>Response: Spelling, writing a simple sentence, writing captions, reading their writing back. Last year there were challenges about physical aspects and children needed to improve their fine motor skills. Now these have been improved the school is looking at what a good sentence looks like and how to support the children to be reading to Year 1 levels. Writing is a challenge as some children find it physically painful to hold a pencil and so there is some focus on fine motor skills and being able to hold a pencil. This is a physical skill and can only be achieved when the children are ready to write.</b></p> <p><b>Governor question: Is there learning on forming letters?</b> <b>Response: Yes, children are taught how to form each letter alongside the phonics scheme.</b></p> <p>KS2 – further strength in assessment – will do more moderation in Year 6 and have two staff who have applied to be moderators.</p>	

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	<p>It was noted that this was a useful and positive report showing that the school is doing well against national averages.</p> <p><b>Governor question: Is this the first year that the school have had this format of report?</b>  <b>Response: No, this has been supplied previously?</b></p> <p><b>Governor question: Can the school track changes over time?</b>  <b>Response: It is possible to look at the changes, however, they are not hugely different. Although it was noted that EY is different. Similar outcomes to pre pandemic – except EYs.</b></p>	
<b>028</b>	<b>PAY POLICY REVIEW</b>	
	The review is still with HR.	Add to R&F report
<b>029</b>	<b>SIP REPORT</b>	
	Meeting on 23 <sup>rd</sup> November	Add to Spring agenda
<b>030</b>	<b>FEEDBACK FROM COMMITTEES</b>	
	<p>a) C&amp;C- will be discussed at next meeting</p> <p>b) R&amp;F –will be discussed at next meeting</p>	
<b>031</b>	<b>SDP GOVERNORS SECTION</b>	
	<p>Well-being – need to assign a Governor</p> <p>7.1 – Governors will come in to speak to TAs regarding workload.</p> <p>7.2 – Leadership and Management – considering this when having meetings.</p> <p>7.3 - Quality in Education – it was noted that Governors can visit another year group if they have missed subject focus in own year group.</p> <p>It was discussed that should Governors wish to make shared visits to year groups then this can be arranged.</p> <p>Writing has been included as a focus, but this doesn't have to be a separate visit – this can be combined with year group/subject visit. E.g.; looking at children's books to see evidence of writing.</p> <p>7.5 Governors CPD – Actions based on Away Day.</p> <p>Website – checking website – Alexis will do this</p> <p>Acronyms – LR to update and share</p> <p>Governors Board – update – add vision/engaging with Governors – what year?</p> <p>HT Report – different format as discussed. A version has been shared by the facilitator of the away day and this will be looked at.</p> <p>Key actions:</p> <ol style="list-style-type: none"> <li>1. Establish risk register – Hannah, Richard, Archika, Jenny and David + Shona – suggestion to meet before R&amp;F.</li> <li>2. Support development of 3-year vision – school led</li> <li>3. Governor visibility – forums – Mandy, Cath, Jenny, Anna – suggestion to meet before C&amp;C</li> <li>4. Social media – Shona has written a School Comms Strategy looking at current comms.</li> </ol>	<p>Michele &amp; Jenny to meet with TA's.</p> <p>All to take photos of their visits for Governors board.</p>
<b>032</b>	<b>EQUALITIES OBJECTIVE UPDATE</b>	
	Add in coordinator role into the plan.	

Signed/Initialled (Chair of FGB Committee): ..... *JG* .....

Date: *6.3.23*

<b>033</b>	<b>SAFEGUARDING</b>	
	SG training is happening in school 9am Thursday morning.	
<b>034</b>	<b>ANY AGENDA ITEMS FOR NEXT FGB</b>	
	Pay Policy SIP Report	
<b>035</b>	<b>AOB</b>	
	<b>Governor question: Grants – has the school looked at available grants?</b> <b>Response: GASPA have been working with the school to support with this and have made an application this week to support with Science Week in March 2023. Other grants are in the pipeline. It was noted that it is a time consuming and skilled job to do.</b> Fair – Please could Governors help with the Entrance on the day. Anti – bullying week w/c 14 <sup>th</sup> November. There is odd socks day Monday 14 <sup>th</sup> and there will be a variety of activities on throughout the week, including assemblies.	
<b>036</b>	<b>SCHOOL COUNCIL</b>	
	Has equalities display been sent to School Council? Not yet – can do	
<b>037</b>	<b>MINUTES OF THIS MEETING CONFIDENTIALITY</b>	
	See confidential minutes.	
<b>038</b>	<b>CLOSE OF MEETING:</b> <b>DATE OF NEXT MEETING: 23<sup>rd</sup> January 2023</b>	

MEETING DATE	ACTION	OWNER
07-Nov-22	Pay policy review - add to R&F report	LR
07-Nov-22	SIP report - add to Spring 1 agenda	LR
07-Nov-22	Michele and Jenny to meet with <b>TAs</b>	JG/MH
07-Nov-22	Photos of Governor visits	ALL
07-Nov-22	Working parties to meet	As agreed,
07-Nov-22	Ask interested parent to be Associate member	SP
07-Nov-22	Send proforma to Governors for Governor corner	LR
07-Nov-22	Write up notes from visit with Rosie	MH
07-Nov-22	Share PREVENT info	SP/LR

Signed/Initialled (Chair of FGB Committee): .....

*Jennifer Gresser*  
*JG*

Date..... *6.3.23.*

